

07/02/2022

**Subject: Connection with Certified Pick up by first release parties
required by March 1st 2022**

Dear customer of the port of Antwerp,

The **new digital process for the release of containers**, called *Certified Pick up* (CPu), will go into the next phase.

The implementation of the Certified Pick up process is, as agreed upon, taking place step by step. This is inevitable given the scale of the project and its major impact on the delivery process of import containers in the port of Antwerp. The terminals in the port of Antwerp are gradually switching to a new way of handling containers, particularly through the CPu process, which is based on identity rather than PINs, where identity is verified using an Alfapass and a finger scan. The MPET and PSA terminals are the first to have implemented the CPu process.

Soon NxtPort will publish a calendar, per terminal, with the end date of the PIN code based delivery process. **From that date onwards, import containers will only be released through the CPu process.**

General information about this project can be found at www.portofantwerp.com/cpu

The main parties involved are the shipping company/ship's agent, the terminal, the first release party and the transport company.

This letter is addressed to the first release party, being the party that acts or is registered as the recipient of the goods. In other words, the party to whom the delivery permit or pin code was previously delivered and who will receive the "release right" under CPU.

Registration required by March 1st 2022

The use of the CPu process, and consequently the registration to work with it, are obligations imposed by the [Port Police Regulation](#) of the port of Antwerp.

In order to, therefore, ensure that the containers can be released through the CPu process and do not remain blocked at the terminal, it is crucial that each party involved registers and performs the necessary actions on the CPu platform. The CPu process starts with the shipping company or ship's agent assigning a "release right" to their customer who acts as first release party.

Therefore it is required that you register your company on CPu at latest by **March 1st 2022** in order to be able to receive the release right and perform the

necessary actions on your behalf (i.e.: transfer/accept/decline/revoke of the release right).

How to register

In order to get started you must make sure that your company is registered in **C-Point** for Certified Pick up usage. You can find more info on how to do this on: www.nxtport.com/documentation/certified-pick-up/c-point-registration. If your company already has a C-point account, you only have to connect with the CPu console.

Companies experiencing problems with registration should contact: support@nxtport.com

How to work with CPu

There are 2 ways of connecting to CPu: either through a system link between CPu and your own software, or by using the CPu web application. By default you will be connected to CPu via the web application. If you want to connect your own software system directly to CPu via API please follow the applicable guidelines. How to set up both types of connections can be found in the following link: <https://www.nxtport.com/documentation/certified-pick-up/forwarder-integration-guidelines>

Costs payable as of March 1st 2022

The **cost** for using CPu will depend on the way in which you want to connect and/or the role you have in the import process. On the one hand there is a subscription fee for using the platform, on the other hand there is a variable fee per container paid by the shipping agent, the terminal and the first release party.

As discussed at various forums (including the last port-wide CPu steering committee), **the invoicing of this variable fee to the first release party will also start on March 1st 2022**. The prices for the various options are shown in the link below:

www.nxtport.com/market/live/certified-pick-up

Invoicing to the first release party will be done via NxtPort on a monthly basis and based on the information about the number of containers that the shipping companies make available to NxtPort.

*Companies that have not registered by March 1st 2022 will owe an **additional monthly administrative handling fee** to NxtPort, based on the number of containers handled on a monthly basis:*

CONTAINERS/MONTH	HANDLING FEE
1	150€
2-5	250€
5-20	750€
20-100	1000€
>100	1250€

Together we create a safer port.

Best regards

A handwritten signature in blue ink, appearing to read 'William Demoor', written in a cursive style.

William Demoor
Director Customer Relations